

# JOURNAL OF PROCEEDINGS

## Village of Sauk Village

Board Meeting of the Mayor and Corporate Authorities

Municipal Center

21801 Torrence Avenue, Sauk Village, Illinois

**Tuesday, October 10, 2023, 7:00 p.m.**

1. **Call to Order** Mayor Burgess called the meeting to order at 7:00 p.m.
  - a. **Pledge of Allegiance:** Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance
  - b. **Roll Call:** Present: Trustees: Carter, Coleman, Johnson, Sapp, and Williams  
Absent: None

**Staff Present:** Interim Village Administrator, Tim Williams, Interim Director Renee Lewis, Chief Barrett, Chief White

**Others in Attendance:** Clerk Marva Campbell-Pruitt, Atty. Bolin

### 2) EXECUTIVE CLOSED SESSION NONE

### 3) APPROVAL OF MINUTES

- a) Approve the Journal of Proceedings for the Committee of the Whole Meeting on 09/05/2023

Trustee Johnson moved, and Trustee Carter seconded a motion

**On Roll Call**

AYES: Trustees Burns, Carter, Coleman, Johnson, Sapp, Williams

NAYS: None

ABSENT: None

ABSTENTION:

**Motion Carried**

- b) Approve the Journal of Proceedings for the Board Meeting on 09/12/2023

Trustee Johnson moved, and Trustee Carter seconded a motion

**On Roll Call**

AYES: Trustees Burns, Carter, Coleman, Johnson, Sapp, Williams

NAYS: None

ABSENT: None

ABSTENTION: Trustee Williams

**Motion Carried**

- c) Approve the Journal of Proceedings for the Special Board Meeting on 09/19/2023

Trustee Johnson moved, and Trustee Carter seconded a motion

**On Roll Call**

AYES: Trustees Carter, Johnson, Sapp, Williams

NAYS: Burns

ABSENT: None

ABSTENTION: Coleman

**Motion Carried**

**d) Approve the Journal of Proceedings for the Committee Meeting on 09/19/2023**

Trustee Johnson moved, and Trustee Williams seconded a motion

**On Roll Call**

AYES: Trustees Carter, Coleman, Johnson, Sapp, Williams

NAYS: Burns

ABSENT: None

ABSTENTION: None

**Motion Carried**

**4) PUBLIC COMMENT**

- F. Anderson questioned information from Trustee Burns, Sapp's lack of awareness of TIF; the Internal Auditor's contract and building access; and when was the planned budget hearing. She commented that the meeting's content was appreciated.
- A. Hollingsworth expressed his desire to build a barn in Sauk Village along with the program, Kids' Lives Matter
- D. Fields asked about the qualifications needed to hold the Trustee position and if the requirements could be amended to include drug testing.
  - Mayor Burgess' Responses
    - TIF Audits would be completed once finance audits are completed, the Budget Hearing would start soon; Internal Auditor is still on board; there should be a contract.
    - Mayor Burgess is amenable to the barn
    - Drug Testing of Trustees is not in the statute
    -

**5) REPORTS OF OFFICERS**

- a) Mayor - Derrick Burgess reported:
  - i. The possibility for mask wearing requirement and the need for COVID shots
  - ii. The need to give wrapped candy and no unwrapped apples at Trunk or Treat
- b) Village Clerk - Marva Campbell-Pruitt announced the School District's Hispanic Heritage event
- c) Village Treasurer – Louis Williams was not present
- d) Corporation Counsel – Ancel Glink, Attorney Bolin was present, and had no report
- e) Village Engineer –Melanie Arnold, Robinson Engineering was not present

## **6) REPORTS OF DEPARTMENTS**

- a) Police Department - Chief Malcolm White reported:
  - i. Calls for Service – 387                      Arrests – 17
  
- b) Fire Department – Chief Stephen Barrett reported:
  - i. Calls for Service
  - ii. Fire Prevention Week and Open House planned on 10/14
  
- c) Finance Department – Interim Director Renee Lewis provided an update on the Accts/Payable, stating that the amount listed was the correct amount.
  
- d) Village Administrator –Interim Director Timothy Williams had no report
  
- e) Community Development – Mr. Timothy Williams reported that forty-two tickets were issued that totaled \$2,572 and the upcoming court would note 99 tickets to be adjudicated
  
- f) Public Works – Interim Director Anthony Gilyard was not present

## **7) REPORTS OF STANDING COMMITTEES AND TRUSTEE COMMENTS**

- a) Public Health & Safety - Trustee Aretha Burns reported
  - i. The next meeting scheduled- 10/27 at 7:00 in the Senior Center
  - ii. Comments
    - I. Explained the tasks of the Internal Auditor
    - II. Mentioned a grievance in public works regarding pay. This concern could not be addressed in the open meeting.
    - III. Questioned errors on the check register, specifically checks 197, 19712, 19713 and 190706. Mrs. Lewis will research.
  
- b) Public Services - Trustee Raven Johnson reported
  - i. The next meeting is scheduled for 10/25
  - ii. Advised residents of a service form to complete to address concerns
  - iii. Comments
    - I. Announced the Halloween Parties on 10/31 and asked for candy donations
  
- c) Ordinance Review - Trustee Arnold Coleman announced the next meeting on 10/23 at 7:00 p.m.
  
- d) Budget, Finance & Audit – Trustee Eugene Carter announced the next meeting on 10/17 at 6:00 p.m.
  
- e) Housing and Intergovernmental Relations - Trustee Diane Sapp announced the next meeting on 10/23
  - i. Comments
    - I. Announced a NACA event that occurred in Chicago and that two Sauk Village residents approved for housing
  
- f) Community Development - Trustee Debra Williams reported:
  - i. Community Open House planned in the Community Center
  - ii. Wireless FCC Connectivity to offer free phones and tablets
  - iii. Announced the next meeting on 10/25 in the Rotunda
  - iv. Comments
    - I. Stated that the scope of the Internal Auditors work is limited

- II. Trustees had not seen any portion of the budget and her desire to see it bore it is presented publicly
- III. Appreciated Mr. Hollingsworth planned initiative

**8) REPORTS OF COMMITTEES AND COMMISSIONS**

- a) Senior Advisory Committee – Chairman Emmett Farmer announced the next meeting on 10/12 and planned activities. He inquired and advised of a conflict of a meeting planned in the Senior Center on 10/27 and thereafter on the fourth Friday
- b) Fire and Police Commission – Chairman Francine Anderson reported on the upcoming testing for police officers at Bloom Trail and that there were ten applicants
- c) Zoning Board of Appeals Commission – Chairman Charles Pondexter was not present

**9) PRESENTATION OF ORDINANCES AND RESOLUTIONS**

- a) An Ordinance Amending Chapter 30 “Fire Protection And Prevention,” of the Village Of Sauk Village Code of Ordinances Regarding Charges for Emergency Medical Ambulance Services

Trustee Johnson moved, and Trustee Carter seconded a motion

Discussion/Debate

Motion to postpone

Trustee Burns moved, and Trustee Sapp seconded

Trustees asked if there was urgency for passing the Ordinance and was told there was; the funds were not available as there is no budget; The Chief informed that the ordinance had been presented four times and reports and questions had been answered and that the funds were not to be attributed to the budget. He offered assurance that residents unable to make payments would not be impacted. Trustee stated that the flat rate of \$2,000 to residents was concerning, Atty stated that the costs outlined would cover costs and that recovery amounts are not in the Village Code. Mr. Williams informed that costs would be unrecoverable if the ordinance was not passed

**On Roll Call**

AYES: Trustees Burns Sapp

NAYS: Carter, Johnson, Sapp, Williams

ABSENT: None

ABSTENTION: None

**Motion Failed to post-pone the vote.**

**Original Motion considered**

**On Roll Call**

AYES: Trustees Burns, Carter, Coleman, Johnson, Williams

NAYS: None

ABSENT: None

ABSTENTION: Sapp

**Motion Carried**

- B) A Resolution Authorizing an Intergovernmental Agreement for Participation in the Mutual Aid Box Alarm System (Mabas Master Agreement 2023)

Trustee Johnson moved, and Trustee Carter seconded

Discussion/Debate

Chief Barrett fielded questions on the makeup of the MABAS Villages and Towns and the annual cost.

**On Roll Call**

AYES: Trustees Carter, Coleman, Johnson, Williams

NAYS: None

ABSENT: None

ABSTENTION: Trustees Burns, Sapp

**Motion Carried**

**10) UNFINISHED BUSINESS**

**11) NEW BUSINESS**

**a) Financial Matters:**

- i. Approve Transfers, Payroll and Accounts Payable Distributions in the Combined Amount of \$469,372.96 and authorize the Finance Department to Remit Payments

Trustee Johnson moved, and Trustee Carter seconded a motion

Discussion/Debate

Trustee Coleman asked to amend the amount to remove \$29,315 from the accounts payable for invoices numbers 2167 - 2190

Trustee Coleman moved, and Trustee Sapp seconded. Though not procedurally conducted, the final amount of the motion was \$

**On Roll Call**

AYES: Trustees Coleman, Sapp, Williams

NAYS: Trustee Burns, Johnson

ABSENT: None

ABSTENTION: Carter

**Motion Carried**

Trustees asked that the invoices for the HR be permanently removed from the Accounts Payable, as there was a vote to remove the position and the consultant should not be incurring expenses. Mayor Burgess justified why the consultant continued to work at his request to take care of the business of the Village and advised of his availability to answer questions

**b) PETITIONS, AGREEMENTS, AND ACTION ITEMS**

**12) GENERAL COMMENTS FROM MAYOR BURGESS**

Reported that he attended the celebration for Ed Myers and read the Proclamation presented.

**13) ADJOURNMENT**

Mayor Burgess called for a motion to adjourn the meeting at 8:20 p.m.

Trustee Johnson moved, and Trustee Burns seconded.

**On Roll**

AYES: Trustees Burns, Carter, Coleman, Johnson, Sapp, Williams

NAYS: None

ABSENT: None

ABSTENTION:

**Motion Carried**